

**Oshkosh Public Library
Vouchers Payable
November 2023**

Name	Memo	Paid Amount
Revolving Expenses		
6310 · Life Insurance		
City of Oshkosh - Revolving Charges	Life Insurance	414.02
Total 6310 · Life Insurance		<u>414.02</u>
6308 · Dental Insurance		
City of Oshkosh - Revolving Charges	Dental Insurance	1,093.04
Total 6308 · Dental Insurance		<u>1,093.04</u>
6306 · Health Insurance		
City of Oshkosh - Revolving Charges	Health insurance	25,504.16
Total 6306 · Health Insurance		<u>25,504.16</u>
6304 · Wisconsin Retirement Fund		
City of Oshkosh - Revolving Charges	Wisconsin Retirement Fund	10,103.98
Total 6304 · Wisconsin Retirement Fund		<u>10,103.98</u>
6302 · FICA - Employers Share		
City of Oshkosh - Revolving Charges	FICA - Employers Share	12,281.59
Total 6302 · FICA - Employers Share		<u>12,281.59</u>
6104 · Overtime		
City of Oshkosh - Revolving Charges	Overtime	4,919.42
Total 6104 · Overtime		<u>4,919.42</u>
6102 · Regular Pay		
City of Oshkosh - Revolving Charges	Regular Pay	160,755.48
Total 6102 · Regular Pay		<u>160,755.48</u>
Total Revolving Expenses		<u>215,071.69</u>
Contracted Services		
6412 · Contractual Agreement Payments		
Winnefox Library System	Contractual Service - Secretarial/Clerical, Electronic, Delivery Service	13,145.00
Missner, Perry	Interview - Breakfast, Lunch, Dinner, Transportation	<u>350.00</u>
Total 6412 · Contractual Agreement Payments		<u>13,495.00</u>
6415 · Subscription/Licensing Contract		
NMT Partners LLC	ResCarta-Web hosting - Oct to Dec	150.00
Total 6415 · Subscription/Licensing Contract		<u>150.00</u>
6416 · Prevent Maintenance Contracts		
Jack's Maintenance Service	Janitorial Service - November 2023	4,546.00
Johnson Controls Security Solutions	Alarm & Detection Labor, Truck Charge, Equipment Fee	4,001.59
K and C Pest Control	Pest Control - 10-15-2023	345.00
K and C Pest Control	Pest Control - 10-20-2023	100.00
Gordon Flesch Co, Inc	Images over Base Amount	298.83
Gordon Flesch Co, Inc	Images over Base Amount	10.04
Gordon Flesch Co, Inc	Images over Base Amount	35.95
Gordon Flesch Co, Inc	Total Base/Misc. Charges	<u>734.00</u>
Total 6416 · Prevent Maintenance Contracts		<u>10,071.41</u>
6417 · 3rd Party Contracted Services		
Driessen Carpentry	Notch Countertops Labor	60.00
Energy Control & Design, Inc.	DDC Labor Hours, Mileage - 66 Miles	1,219.65
Energy Control & Design, Inc.	Relay, Sensor, Plenum, SPDT Contacts, Labor, Miles - 191	4,690.16
Gartman Mechanical Services	Services completed on November 1st on Steam & Boiler Systems	1,668.50
Gartman Mechanical Services	Plumbing services completed on October 12th	284.00
GFL Environmental	Trash & Recycling Service - 11-1-2023 to 11-30-2023	700.90
Kitz & Pfeil	Labor - Lawnmower Maintenance	80.00
Unique Management Services, Inc	Placements - Qty: 69	710.70
WALS	Sept 2023 Unique Management Services	336.69
Security Luebke Roofing Commercial	Tile Roof Repairs & Leak Investigation	<u>1,000.00</u>
Total 6417 · 3rd Party Contracted Services		<u>10,750.60</u>
6411 · Advertising/Postage/Print		
MasterCard - RP	Facebook Ad	77.10
YourMembership.com, Inc	Job Posting - Web - 30 Days	324.00
Winnefox Library System	Printing Jobs 9-20-2023 to 11-10-2023	<u>3,174.40</u>
Total 6411 · Advertising/Postage/Print		<u>3,575.50</u>
Total Contracted Services		<u>38,042.51</u>
Employee Development & Allowanc		
6421 · Employee Training/Development		
Winnefox Library System	Holiday Inn, Madison Marriott	726.06
Total 6421 · Employee Training/Development		<u>726.06</u>
6422 · Professional License/Membership		
Kiwanis Club of Oshkosh, Inc.	Kiwanis International Dues - 2023-2024	180.00
Total 6422 · Professional License/Membership		<u>180.00</u>

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6423 - Employee Allowance/Reimbursemen		
Bongers, Joe	Meals at Kiwani's Meetings	138.03
McArthur, Michael	WHS Local History Conference - 306 Miles	200.42
Toland, Sandy	Mileage - 147.2 Miles	96.42
Total 6423 · Employee Allowance/Reimbursemen		<u>434.87</u>
Total Employee Development & Allowanc		1,340.93
Fixed Costs		
6450 - Insurance Expense		
City of Oshkosh - Revolving Charges	Insurance Expense	125.00
Total 6450 · Insurance Expense		<u>125.00</u>
6454 - Telephone/Internet		
MasterCard - RP	Public Pay Phone	25.00
Winnefox Library System	US Cellular - 10-8-23 - 11-7-23	28.01
Winnefox Library System	US Cellular 9-8-23 to 10-7-23	26.05
City of Oshkosh - Revolving Charges	Telephone/Internet Service	149.32
Total 6454 · Telephone/Internet		<u>228.38</u>
6455 - Utilities Expense		
Constellation	Monthly Gas Supply Charges - October 2023	744.79
City of Oshkosh - Revolving Charges	Utility Expense	11,268.66
Total 6455 · Utilities Expense		<u>12,013.45</u>
Total Fixed Costs		<u>12,366.83</u>
Inventory Supplies		
6520 - Office Supplies		
MasterCard - RP	Budget Single DVD Case	62.06
Kapco Kent Adhesive Products	Easy Cover II Book Covers	411.00
General Book Covers	Multifit Book Jacket	154.20
Winnefox Library System	Printer, Staples,Canned Air	293.28
Winnefox Library System	2024 Calendars, Supplies from Staples	290.42
MasterCard - RP	National Notary Assoc. Basic Notary Journal	40.00
Total 6520 · Office Supplies		<u>1,250.96</u>
6524 - Specialty Supplies		
MasterCard - KG	Games, Books, Lego 2K Drive	1,432.10
MasterCard - KG	Books	159.71
Cengage Learning	Books	62.38
Cengage Learning	Books	31.99
Center Point Large Print	Large Print Books	239.10
Abdo-Spotlight-Magic Wagon	Books	88.80
Baker & Taylor	DVDs	15.11
Baker & Taylor	DVDs & CD	53.97
Baker & Taylor	DVDs	32.39
Baker & Taylor	DVDs & CD	44.99
Baker & Taylor	DVDs	56.13
Baker & Taylor	DVDs & CDs	89.42
Baker & Taylor	CDs	26.21
Baker & Taylor	DVDs, CDs, Books	2,377.36
Baker & Taylor	DVDs, CDs, & Books	1,547.92
Baker & Taylor	DVDs, CDs, & Books	3,241.20
Baker & Taylor	DVDs, CDs, & Books	3,287.21
Baker & Taylor	Subscription Fees	1,166.00
Cengage Learning	Books	562.68
Center Point Large Print	Books	148.30
Forbes	1-Year Subscription	30.00
Ingram	Books	33.92
Ingram	Books	278.12
Ingram	Books	161.33
Ingram	Books	53.41
Midwest Tape	DVDs, CDs, & Books	598.25
Hoopla	Digital Content - Qty: 2,193	5,152.19
NewsBank	Annual Subscription - Nov 23 to Oct 24	5,206.00
Winnefox Library System	OverDrive/eBooks - WLS Advantage Collection Pool Additional 2023 Contribution	20,000.00
Total 6524 · Specialty Supplies		<u>46,176.19</u>
6529 - Non-Inventory Supplies		
Jack's Maintenance Service	Go-Jo Soap, 1.5Mil Roll Black Liner	113.31
Pingry-Caswell	Urinal Block, GoJo Soap	125.80
MasterCard - RP	Stanley Precision Power Supply	199.75
Kitz & Pfeil	V-Belt, Anchor-Cable, Air Filter, Oil, Ship Supplies	36.62
Winnefox Library System	Simplex Boards, Hon Verse Panel, Supplies	2,421.77
Winnefox Library System	Refund from Simplex Board	-705.00

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Name	Memo	Paid Amount
MasterCard - RP	Weatherproof Outlet Cover	103.07
MasterCard - RP	Zip Bags, Jelly Cups, Spongers, Foam Sheets, Straws, Glitter Pens	124.80
Winnefox Library System	Supplies from staples	28.19
MasterCard - MB	Pumpkin Carving Knives for Wonderlab	15.00
MasterCard - MB	Bags & Cotton Balls for Movie Popcorn & Storytime	16.25
MasterCard - RP	Clear Christmas Lights	132.49
Winnefox Library System	Supplies from staples	10.00
MasterCard - RP	Charger for Franklin Hotspot, Battery	134.59
MasterCard - RP	Dowel Rods, Masking Tape, Plastic Combs, Painting Kits, LH Scissors	69.40
Winnefox Library System	Supplies from staples	89.53
MasterCard - MB	Zaroni's Pizza for Book Club	70.17
MasterCard - RP	Marshmallow fun Pack, Stickers, Mini-Basketball, Hot Cocoa Mix	145.85
Winnefox Library System	Pick'n Save, Jimmy Johns	240.21
Winnefox Library System	Supplies from staples	58.70
MasterCard - MB	Zaroni's Pizza for Book Club	140.33
Winnefox Library System	Supplies from staples	59.15
MasterCard - MB	Creature Carnival Winners - Caramel Crisp Coupons	12.25
MasterCard - RP	Mini Basketball Games - 28 pc	31.98
MasterCard - RP	Land o Lake's Cocoa Variety Pack	22.97
Total 6529 - Non-Inventory Supplies		<u>3,697.18</u>
Total Inventory Supplies		51,124.33
Other - Finance Only Accounts		
6465 - Bank Fees		
City of Oshkosh - Revolving Charges	Bank Fees	421.68
Total 6465 - Bank Fees		<u>421.68</u>
Total Other - Finance Only Accounts		421.68
Rental Expense		
6443 - Lease Expense		
Great America	Standard Payment - Copier Lease	158.84
Great America	Standard Payment - Copier Lease	188.27
Total 6443 - Lease Expense		<u>347.11</u>
Total Rental Expense		347.11
OPL Development and Support Fun		
80629 - Development & Support Fund		
Winnebago Conflict Resolution Center, Inc	Facilitation - 6.5 Hours, Zoom Meeting - 1.5 Hours	1,920.00
Total 80629 - Development & Support Fund		<u>1,920.00</u>
Total OPL Development and Support Fun		1,920.00
OPL Programming Support Fund		
80631 - Programming Support		
MasterCard - KG	Barnes & Noble - Books for Prizes	547.82
		<u>547.82</u>
Baker & Taylor	Books	183.88
		<u>183.88</u>
MasterCard - KG	Books	190.62
		<u>190.62</u>
Total 80631 - Programming Support		<u>922.32</u>
Total OPL Programming Support Fund		922.32
OPL Collection Improvements		
80615 - Memorial Fund		
Baker & Taylor	Books	59.72
Cengage Learning	Books	31.19
Cengage Learning	Books	26.39
Total 80615 - Memorial Fund		<u>117.30</u>
80603 - Schuster		
Cengage Learning	Books	144.70
Cengage Learning	Books	257.16
Center Point Large Print	Large Print Books	188.16
Total 80603 - Schuster		<u>590.02</u>
80609 - Hilton		
Baker & Taylor	Books	30.09
Baker & Taylor	Books	18.56
Total 80609 - Hilton		<u>48.65</u>
Total OPL Collection Improvements		<u>755.97</u>
Total:		<u><u>322,313.37</u></u>